

Charlton Softball Association

Constitution

ARTICLE I: ORGANIZATION

Section I: Name

This organization will be known as the Charlton Softball Association, hereafter referred to as the CSA.

Section II: Purpose

The CSA is organized for the purpose of promoting girl's fast pitch softball in the Town of Charlton, MA. While recognizing that competition is a natural inclination, winning must be secondary to the goals of furthering the participant's skills and knowledge of the game of fast pitch softball. The underlying motive for all programs will be the enjoyment of participation and the right to compete as a team sport. Fast pitch softball provides the opportunity to grow in interpersonal relationships, develop a sense of fair play, and learn to participate in a disciplined atmosphere according to prescribed rules. Of necessity to accomplish these purposes, adult participation must be supportive of the high aims of good sportsmanship. To this end we commit our time, energy, and talent.

Section III. Fund Raising

All fund raising in the name of the CSA will be conducted under the direction of the Board of Directors of the CSA. No fund raising will be conducted by individual teams or team members unless approved by the Board of Directors. Solicitation for team sponsors is not allowed unless approved by the Board of Directors.

ARTICLE II: MEMBERSHIP

Section I: General Membership

Membership shall be open to all girls between the ages of four (4) and seventeen (17). Parents or Guardians of girls registered with the CSA are considered members of the Association and hold voting privileges at the CSA meetings.

ARTICLE III: EXECUTIVE BOARD MEMBERS AND THEIR DUTIES

Section I: Government

Governing of the CSA shall be vested in the Executive Board duly elected by the general membership of the CSA. The Executive Board shall consist of the President, Vice

President, Secretary, and Treasurer. The Board of Directors consists of the Executive Board and the Division Directors. Each Division will be represented by a Director. The Division Directors are to be elected by the General Membership. The Executive Board by a majority vote, at any duly constituted meeting, shall have the authority on all matters concerning policy or financial matters of the organization according to the Constitution and rules of the CSA. All Executive Board members within the framework of their jurisdiction report to the Executive Board any violators and/or acts of misconduct which are prejudicial to the CSA.

Section II: Duties of the Executive Board Members

President: Will assume responsibility for administration and operation of the CSA. Will preside at all meetings of the General Membership and the Board of Directors. Is responsible to the CSA to see that all duties are carried out by the appropriate Executive Board member. Shall be a non-voting (except in the case of a tie) member of all committees. It is within the president's power to initiate club policies and to suggest appointments to fill vacancies within the Association. The president shall be responsible for surveying the membership and reporting those findings to the Board.

Vice President: Will assist the president in the Association's administration and operation. Will preside in the absence of the president. Will take over presidential duties in the interim in case of resignation or separation from the club of the president. Will be responsible for establishing game schedules for all divisions. Will be responsible for obtaining all practice and game fields and will coordinate rescheduling of postponed games. Will develop an equitable method for coaches to select practice fields.

Secretary: Will record the minutes of general meetings and Board of Directors meetings. Will maintain the official record of the association's activities, will handle announcements of meetings, all correspondence of the association, and maintain a file for permanent records of the association. Will be responsible for communications, and standings to parents, coaches, players, and umpires and carry out such other duties as are prescribed in these bylaws.

Treasurer: Shall coordinate all financial matters of the association. Shall review at each meeting items of receipt or payment not before reported. Shall have charge and responsibility for all the funds of the association. The Treasurer or President shall sign all checks for the Association for all league operating expenses. All non-operating expenses, including donations, must first be approved by a majority vote of the Board of Directors before any funds are disbursed.

Division Directors: Will select the coaching staff with the approval of the Executive Board. Division Directors will coordinate communication within their division. Shall (in conjunction with the Executive Board) settle disputes of rules of conduct.

Section III: Committees

The Board of Directors shall approve committees from the general membership as they are needed.

Duties, powers and duration of committees shall be determined by the Board of Directors. All committees shall report to the Board of Directors.

ARTICLE IV: ELECTIONS AND TERMS OF OFFICE

Section I: Term Limitations

Officers of the CSA shall be elected to a one year term. Elections shall take place normally at the November general meeting, but no later than January of the following year. There are no term limits.

Nominations for the Board of Directors shall be made at any time prior to the election.

Section II: Elections

Elections shall be held during the regular Annual Meeting of the General Membership by written ballot for each office and a simple majority vote of the voting members at such election meeting shall constitute election. General members may vote in any election. Each voting member shall be entitled to a single secret ballot.

ARTICLE V: BOARD OF DIRECTORS VACANCIES

Section I: Removal

Executive Board member vacancies can be created by the following removal procedures:

A. Board of Directors member who misses three (3) consecutive regularly scheduled Board of Directors meetings without legitimate reason or cause shall be removed from his/her council seat and will be replaced as per Article V, Section II of these bylaws. The said Board of Directors member will maintain CSA membership.

B. Any general member in good standing can bring formal charges against a Board of Directors member for alleged misconduct prejudicial to the best interest of the CSA. These charges are to be submitted to the CSA Secretary and shall be signed by at least 10% of the general membership. The Secretary will notify all Board of Directors members and a special Board meeting will be held within seventy-two (72) hours of notification. After review and discussion of the charges, the Executive council may 1) dismiss charges, or 2) accept charges and present to the general membership at a special meeting for said purpose. After presentation, the general membership by a two-thirds (2/3) vote of the general members at such a meeting can remove the Executive Board member from office.

Section II: Replacement

Any vacancy occurring on the Executive Board shall be filled at the first meeting of the Board of Directors following the creation and posting of the vacancy. Vacancies shall be filled by majority vote of all members of the Board of Directors present at the regular or special meeting. Vacancies shall be filled only for the remaining term of office up to the next general election, when the position will become part of the general election. In case of resignation of the entire Board, the officers shall remain on the Board in a caretaker capacity until new officers are elected by the membership in a special election called by the resigning Board.

ARTICLE VI: MEETINGS

Section I: Board of Directors Meetings

Meetings of the Board of Directors shall take place when deemed necessary by the President

Section II: Regular Meetings

Regular meetings shall take place monthly at a public place chosen by the Board of Directors. All meetings shall be open to all general members of the Association.

Section III: Quorum

A majority of the number of officers must be present to constitute a quorum for the transaction of business except for changes and modifications to the CSA rules of play which require approval by the Rules Committee and must be approved by 50% of the members at a regular meeting.

ARTICLE VII: GENERAL MEMBERSHIP MEETINGS

Section I: General Meetings

General meetings of the general membership may be called for any purpose by a majority of the Board of Directors or by Eight (8) or more general members by signed petition presented to the Secretary or Secretary Pro Tem.

Section II: Notice of Meetings

Advance public notice of at least seven (7) days will be made for each general membership meeting. Such notice shall specify the place, day, hour, and purpose of the meeting.

Section III: Voting

General members may vote at any duly constituted general membership meeting.

Section IV: Quorum

The presence at the meeting of at least Eight (8) general members entitled to cast votes shall constitute a quorum for any action except as otherwise provided within these bylaws.

Section V: Proxies

Proxy votes are not permitted.

Section VI: Parliamentary Authority

The most recent edition of Roberts Rules of Order (newly revised) shall govern this Association and its official bodies in all parliamentary situations for which there are no provisions in these bylaws.

ARTICLE VIII: AMENDMENTS

Section 1: Approval

(No amendments.)